

# VENDOR APPLICATION

Morganza Christmas Event / Saturday, December 14, 2019 / 2-6P  
Morganza High School / 752 LA-3050 / Morganza, Louisiana

## Details:

- This is an outdoor event being hosted by the Morganza Cultural District (501C3).
- All proceeds benefit revitalization projects in the Village of Morganza.
- We expect at least 300 people at the Christmas event. We had 500 in 2018.
- Will have retail & food vendors, activities for kids, live music, Christmas tree lighting & caroling.
- You will need to bring your own table, chair and tent.
- Vendors can arrive between 11A-1:30P to set up their booths. No early set ups on December 13<sup>th</sup>.
- Vendors need to have their booths set up no later than 2P.
- **Vendor vehicles must be off the lawn by 1:30P.**
- Vendor booths must always be manned.
- Items that are contradictory to the mission of the Morganza Cultural District cannot be sold.
- Collecting and paying parish and state taxes is the vendor's responsibility. The MCD will provide the necessary forms on the day of the festival.
- Vendors must be self-sufficient. Electricity and Wi-Fi are not available.
- All generators must have a noise reduction box over them. Booths that require generators will be placed along the fence due to noise.
- No smoking or alcohol is allowed on the property.
- NO REFUNDS will be issued for cancellations or for bad weather.
- We will limit the number of vendors per craft/food item. You will be notified if you are not accepted.
- The day of the event stop at the registration booth to check-in and find out where your booth is.
- For more information contact Lyle Brown (225-978-9429 or lylebrown69@gmail.com)

## Form & Payment Submission - DUE DECEMBER 1, 2019

- \$50 for a 10x10 booth. \$75 for a 10x20 booth.
- Businesses that are part of the Morganza Business Association will receive a \$25 discount!
- Checks can be made out to the Morganza Cultural District w/ Christmas Vendor in the Memo
- Mail to Morganza Cultural District / 7449 Callegan Road East / Morganza, LA 70759

**\*\*\*Please put VENDOR APPLICATION in the memo\*\*\***

Your Name \_\_\_\_\_ Company Name \_\_\_\_\_

Date \_\_\_\_\_ Phone # \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

Business Website/FB Page/Etsy Site \_\_\_\_\_

Email Address \_\_\_\_\_ Will you be bringing a generator? \_\_\_\_\_

What type of items will you be selling? \_\_\_\_\_

By signing this form I, the Vendor, agree to abide by all fair rules & regulations and I accept full responsibility for my products, displays, etc. and any claims for damages resulting from my participation in this event. It is also agreed that the Morganza Cultural District board members, committee members and volunteers and others assigned associated with this festival will not be held liable for any damages, losses, expenses, claims or injury occurred in conjunction with the 2019 Christmas in Morganza event.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_